

Rochester Joint Schools Construction Board
Monthly Meeting Minutes
July 8, 2024
4:00 PM

Present – Called to Order by the Board Chair at 4:10 PM

The meeting was attended by Board Chair Thomas Richards, Vice Chair Jacob Scott, Treasurer Kim Jones, Richard Perrin, Jesse Dudley, Shawn Farr, Ron Gaither, General Counsel Ed Hourihan (virtual), General Counsel Greg McDonald (virtual), ICO Brian Sanvidge, State Monitor Jaime Alicea and State Finance Monitor Mark Potter (virtual).

Approval of Minutes

Monthly Meeting held on June 10, 2024

Moved and seconded

Approved: 7-0

Action Items

Resolution 2024-25:03

Pay Requisition Summary Acceptance (June 2024)

Moved and seconded

Adopted: 7-0

FUND BALANCE REPORT:

The Fund Balance Report has been temporarily omitted for reconciliation with the Rochester City School District.

Meeting Notes

- Chairman Richards began the non-action items with a discussion of the Strategic Plan and New York State Education Department's (NYSED) letter in response, which contained several questions. Their questions and the responses to those questions were included in the Board materials and Chairman Richards noted that the burden of the responses fell largely on the District. The responses were submitted to NYSED on June 28th. Additionally, there was some contact from the NYS Comptroller's office requesting additional information. It was encouraging to know that the plan is being reviewed and further comments are forthcoming.
- Chairman Richards reviewed the one purchase order that was approved, explaining that there's a certain limit below which the Chairman can approve purchase orders by signature and those items are reported to the Board at the monthly meeting.
- Program Director Pépin Accilien began the Program Manager (PM) report by reviewing the financial summary which shows the initial budget allocation for each of the six projects and the incidental planning expenditures spread across each of the projects. The amounts listed are still placeholder budgets for now until funds are encumbered and contracts are issued. The next item discussed was the Project Labor Agreement (PLA). Negotiations with the Rochester Building and Trades Council are being explored and the PM team will work with the ICO and Board Counsel on recommendations while awaiting comments on the PLA study. The PLA needs to be approved no later than April 2025 as that's when the architects for the first two projects are scheduled to start the construction phase design, which includes the number of prime contractors. NYSED also requires approval of the bidding documents which shows what the scope of each contract will look like. Chairman Richards elaborated that there are two elements of the PLA that have monetary impacts that can be easily calculated. One of them is the protection from a strike, that

would cause significant delays, and the other is the ability to meet MWBE goals, which would be difficult to do in the absence of cooperation from the Unions. Mr. Accilien also explained that the structure of the Request for Proposal (RFP) for Construction Management (CM) Services will depend on whether or not the PLA is accepted. Mr. Accilien went on to share with the Board that the District has made an urgent request to engage the services of a structural engineer to continue monitoring of the pre-stressed tendon structural slab at Edison Career and Technology High School. The PM team will be considering the Facilities Department's request to retain that consultant or put an RFP out and move up the Edison schedule as quickly as possible. In response to a question from Chairman Richards, Mr. Accilien added that part of the scope for Edison was addressing this structural problem so it's largely a timing issue because apparently there are signs of deterioration. The report continued with an update on the Franklin High School RFP, which has been released and has two addendums issued. There were ten prime firms and three subconsultants at the walkthrough and it is anticipated that the award will be made at the September RJSCB Monthly Meeting. The PM report was concluded with the introduction of new team member Brian Pinnock.

ADJOURNMENT:

4:33 pm.